



Ra'es Hadomi Timor Oan National Disabled Person's Organisation in Timor-Leste
Taibesi, Lahane Oriental, Liquintai, Dili, Timor-Leste, Tel +670 331 0540

TERMU REFERENSIA Vaga Rekrutamentu Alfaiate

Informasaun Jeral Sesaun

Pozisaun : Alfaiate (ema ida/ 1)
Lokalidade : Iha Dili
Durasauun : Tinan 3 (Periodu Probasional/ *probational period* fulan tolu)

Sesaun 1 – Antecedentes

Ra'es Hadomi Timor Oan (RHTO) mak organizasaun nasional ema ho defsiensia iha Timor-Leste. Nia hanesan organizasaun membru ida, ho konstituansia husi aprosimasaun membru 1,500 resin, komposta ema ho tipu diferensia defisiensia nune'e mós sira nia familia. RHTO servisu direktamente ho membru no familia sira através iha munisipiu 13 hotu iha Timor-Leste hodi hadia asesu ba edukasaun, servisu saúde, filaliman nune'e mós partisipasaun ema ho defisiensia iha komidade. Alén disu, RHTO mós asume hasa'e konsiensia nune'e mós promove advokasia iha nivel local no nasional.

RHTO orijinalmente estabesidu iha 2006, rejistradu hanesan NGO ida iha ONG Forum Timor-Leste (FONGTIL) no formalmente rejistradu hanesan ONG ida hosi Ministeriu Justisa iha 2012. Durante 2006 to'o 2016, RHTO simu ona fundus husi doador sira mak hanesan APIDS, TLMTL, CBMA, DFAT, OxfamTL, Counterpart International, IFES, TAF no Embaixada Amerika. RHTO agora now has aproximadamente iha pesoal 32 (inklui 13 mak bazea iha nivel munisipiu), sira ne'ebé involve ona iha implementasaun iha Projetu Nasional Konsiensia Defisiensia.

MISEREOR suporta RHTO ba durasaun tinan 3 iha inisiu Dezembru 2021 hodi implementa projetu ho titlu “*Sustainable Income Generation for People with Disabilities: Producing Three-Wheeled Motorbikes, Handicrafts and Recycled Paper*». Iha projeitu ne'e iha area xavi 3 maka hanesan: Produsaun Motor Roda Tolu, Resiklazen no Kustura (*Handicrafts*). Projeitu iha xavi objetivu lima maka hanesan tuir mai:

1. People with disabilities to be employed as a three-wheel scooter mechanic and in making handicrafts and recycling paper;
2. To train at least 30 people with disabilities in three-wheel motorbike mechanics, 30 PWDs in handicrafts and 30 PWDs in recycling papers products;
3. Improve the life quality of people with disabilities by generating more income for themselves and family.
4. People with disabilities have skill and creativity to compete in the marketplace in order to change perspective and mindset of family and community toward people with disabilities.
5. People with disabilities will have an equal and inclusive opportunity in access to employment as part of increasing in country economy.

Sesaun 2 – Kna'ar no Responsabilidade sira ba Servisu:

- Fó akompañamentu ba ema ho defisiensia atu sira bele iha abilidade hodi halo produsaun suku ne'ebe iha kualidade ;
- Atualiza (*update*) progresu servisu nian ba Koordinator Projetu (*Project Coordinator*) iha enkontru regular;
- Responsabiliza hodi halo relatoriu mensal no halo planu atiovidade mensal
- Jere Atividade tuir planu ne'ebe maka iha ona antes no mos planu anual
- Wainhira halo desizaun tenki kordena hamutuk ho Koordinator Projetu kuandu mosu problema ne'ebé relevante ho programa atiovidade
- Avaliasaun dezenpeñementu ba ema ne'ebe maka remata ona formasaun Suku, depois apresenta ba Koordinator Projetu
- Servisu hamutuk ho parte finansa hodi hare'e ezekeusaun orsamentu projetu nia implementa ho didi'ak;
- Iha kapasidade no influencia Merkadoria (*Marketing*) hodi faan produsaun suku liu husi parseiru sira (*langganan*) nune'e mós ativa hodi halo promosaun ba produsaun suku nian iha eventu expozisaun sira;

Sesaun 3 – Tanbasa Presija Alfaiate:

Atu apoia sustentabilidade liu husi area Kustura iha RHTO ninia programa. Durasaun husi pozisaun ne'e hahu'u husi Dezembru 2021 to'o Dezembru 2024.

RHTO dadaun ne'e buka hela Feto ka Mane ne'ebé iha esperiensa no abilidade Kustura nian atu aplika ba Pozisaun hanesan Alfaiate ba durasaun tinan tolu (3).

Sesaun 4 – Kualifikasaun no kriteriu:

1. Pozisaun ne'e fó oportunidade masimu no enkoraja maka'as feto ka mane ho defisiénsia ne'ebé iha interese liliu iha eseperiensa no abilidade ba kustura hodi aplika pozisaun ne'e no prontu servisu iha kualker oras no loron ne'ebe maka determina ona iha politika RHTO nian;
2. Nivel edukasaun sekundaria (minimu)
3. Enkoraja feto ho defisiénsia hodi aplika ba pozisaun refere;
4. Esperensia no iha abilidade Kustura nian tuir pedidu konsumidor nia;
5. Esperensia hakerek relatoriu sira, planu servisu, iha koñesementu bajiku uja komputadór (Ms. Word, Ms. Excel, Powerpoint no Internet)
6. Hatene koalia no hakerek lian Tetun ho di'ak liu, Ingles no Portugues baziku.
7. Iha flesibilidade servisu iha ekipa no respeita malu diferensias, onestidade no tane valores inkluzo defisiénsia;

Sesaun 5 – Rekerementu no dokumentu sira:

1. Kurikulu Vitae (CV);
2. Suporta dokumentus hodi aneksa mak hanesan:
 - a. Kartaun Identidade (Kartaun Eleitoral ka Billete Identidae/ BI);
 - b. Diploma ka sertifikasaun ba nivel edukasaun minimu Eskola Sekundaria no Diploma Kualifikasaun nivel universitaria (sekarik iha);
 - c. Diploma ka sertifikasaun ba treinamentu sira iha kursu sira ne'ebé mak atende ona liliu iha area kustura nian;

d. Provida rekomendasaun kriminal ka *bom comportamento*

Sesaun 6 – Prazu :

Prazu ba submisaun CV no dokumentu sira maka iha loron Sesta, 14/ 01/ 2022, oras tuku 17 :30 lorokraik. RHTO sei kontaktu deit kandidatura sira ne'ebé maka liu husi selesaun dokumentu.

Sesaun 7 – Informasaun :

Konabá informasaun detaillu no submisaun CV no dokumentus liga mai iha RHTO nia administrasaun :

Madalena de Jesus Martins, Oficial Senior Finansa no Administrasaun RHTO : +670 786 204 86 ou liu husi email : madalena.martins.dpo@gmail.com

Submisaun CV no dokumentus bele direktamente mai RHTO nia edifisiu iha:

Taibesi, Lahane Oriental, Liquintai, Dili, Timor-Leste (+670 3310540) ka liu husi via email iha leten.

Rekrutamentu sei dirijidu hosi advokasia defisiensia nia slogan “laiha buat ida ho ami sein ho ami”, no tenke involve ema ho defisiensia iha meius partisipatoriu. Rekrutamentu sei uja lingua ne'ebé fasil (posivel provida lian jestu), perguntas no maneira ho fleksibilidade.